

FÆLLES SERVICE

Søren Lind Christiansen
Universitetsdirektør

FÆLLES SERVICE

Maj Rosenstand Overbibliotekar	Flemming Koch IT-direktør	Mogens Juul Møller Campusdirektør	Henrik H. Søndergaard HR-chef	Lise Thorup-Pedersen Konstitueret sekretariatschef		Lone Vestergaard Studiechef	Morten Winterberg Økonomidirektør	Martin Vive Ivø Campuschef CPH	Anders S. Kristensen Campuschef ESB
AUB	IT-services	Campus Service	HR	Rektorsekretariatet	Kommunikation	Studieservice	Økonomi	Fælles Service CPH	Fælles Service ESB
<ul style="list-style-type: none"> • Accensionsteam • Administrationsteam • Ekspeditionsteam • Informationsteam • VBN/redaktion og ranking • ESDH-sekretariat 	<ul style="list-style-type: none"> • Strategi og Portefølje • Projekt og Systemforvaltning • Support Services • Infrastruktur Services • Informationssikkerhed 	<ul style="list-style-type: none"> • Administration og planlægning • Byggeri og drift • Bygningservice 	<ul style="list-style-type: none"> • AAU Kompetenceudvikling • HR Servicecenter HSF • HR Servicecenter EST • HR Specialistcenter • International Staff Unit 	<ul style="list-style-type: none"> • Sekretariatsbetjening af rektorat, direktion, administrativ ledergruppe mv. • Mødeforberedelse af rektoratets medlemmer • Strategisekretariat • Strategisk analyse • Politisk rådgivning • Juridiske spørgsmål • Events 	<ul style="list-style-type: none"> • Strategikommunikation • Rådgivning af ledelsen vedr. kommunikation • Koordination af tværfakultære kommunikations-aktiviteter • Markedsføring • Presse • Web: aau.dk og intranet • Events 	<ul style="list-style-type: none"> • Nordjysk Elitesport • Sekretariat • Studentersamfundets Sekretariat • Strategi og kvalitet • Studieadministration • Studielegalitet • AAU studievejledning og AAU Karriere • Internationalt kontor og boligkontor • Optagelse og efteruddannelse • SU og studiesystemer 	<ul style="list-style-type: none"> • Controllerenhed • Master Data Management • Økonomistyringsenhed (Partner kollegium, Analyseteam, Planlægning og Proces) • Regnskab (Projekt-økonomi, Serviceteam, Bogholderi) • Indkøbsenheden (Udbud & Indkøbsteam, E-handelsteam) • ØA Support & Rejser (ØSS-team, BI team, Rejsekontor, kommunikation) 	<ul style="list-style-type: none"> • Campusledelse og administration • IT Service • Bygningsdrift og vedligehold • Virksomheds-samarbejde mv. • Studieservice • Kommunikation mm. • Overordnet drift og udvikling af AAU CPH • Ekstern repræsentation, events mv. 	<ul style="list-style-type: none"> • Campusledelse og administration (økonomi, HR mm.) • IT Service • Campus- og bygningservice (teknik, drift, vedligehold, rengøring) • Studievejledning, IK og boligformidling • Studiesekretariat (studieservice, skemalægning, lokalebooking mm.) • Kommunikation mm.

AAU SHARED SERVICES

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University Director

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Maj Rosenstand Head Librarian	Flemming Koch IT Director	Mogens Juul Møller Director of Campus Services	Henrik H. Søndergaard Director of the HR Department	Lise Thorup-Pedersen Acting Head of Secretariat		Lone Vestergaard Director of Studies	Morten Winterberg Chief Financial Officer	Martin Vive Ivø CPH Campus Director	Anders S. Kristensen Esbjerg Campus Director
Aalborg University Library <ul style="list-style-type: none"> • Accessions Team • Administration Team • Service Team • Information Team • VBN Editorial Office (publications and ranking) • Electronic Resource Management (ERM) • Secretariat 	IT Services <ul style="list-style-type: none"> • Strategy and Portfolio • Project and Systems Management • Support Services • Infrastructure Services • Information Security 	Campus Services <ul style="list-style-type: none"> • Administration and Planning • Construction and Operations • Building Services 	HR <ul style="list-style-type: none"> • AAU Competence Development • HR Service Centre HSF • HR Service Centre EST • HR Specialist Centre • International Staff Unit 	Rector's Office <ul style="list-style-type: none"> • Administrative support to the Rector and Pro-rector, the Executive Management, the administrative management group, etc. • Meeting preparations for the Rector and Pro-rector • AAU Strategy Secretariat • Strategic analysis • Policy advice • Legal issues • Events 	Communication <ul style="list-style-type: none"> • Communication on the AAU Strategy • Communications consultancy to senior management • Coordination of cross-faculty communication activities • Marketing • Press and media • Web: aau.dk and intranet • Events 	Study Services <ul style="list-style-type: none"> • Elite Sports • Secretariat • Student Society Secretariat • Strategy and quality • Study administration • Legal resources • AAU Student Guidance and AAU Career • International Office and Accommodation Office • Admissions and Continuing Education • State education grant and student administration systems 	Finances <ul style="list-style-type: none"> • Controller unit • Master Data Management • Finance Management Unit (Partner Team, Analysis Team, Planning and Process) • Accounts (Project Finance, Service Team, Accounts Team) • Procurement Unit (Tenders & Procurement Unit, iProcurement Team) • Support & Travel (ØSS Team, BI Team, Travel Administration, Communication) 	AAU Shared Services CPH <ul style="list-style-type: none"> • Campus management and administration • IT Services • Construction and operations • Business partnerships • Study Services • Communication etc. • Overall operations and development of AAU CPH • External entertainment, events, etc. 	AAU Shared Services Esbjerg <ul style="list-style-type: none"> • Campus management and administration (finance, HR, etc.) • IT Services • Campus and building services (technical services, operations, maintenance, cleaning) • Student guidance, International Office and Accommodation Office • Study administration (student services, timetabling, room booking, etc.) • Communication etc.