

FÆLLES SERVICE

Søren Lind Christiansen
Universitetsdirektør

FÆLLES SERVICE

Maj Rosenstand Vicedirektør	Flemming Koch IT-direktør	Mogens Juul Møller Campusdirektør	Henrik H. Søndergaard Vicedirektør	Birgitte Guldborg Vicedirektør		Lone Vestergaard Vicedirektør	Vicedirektør (Vakant)	Martin Vive Ivø Vicedirektør	Anders S. Kristensen Campuschef ESB
AUB	IT-services	Campus Service	HR	Rektorsekretariatet	Kommunikation	Studieservice	Økonomi	Fælles Service CPH	Fælles Service ESB
<ul style="list-style-type: none"> • Accensionsteam • Administrationsteam • Ekspeditionsteam • Informationsteam • VBN/redaktion og ranking • ESDH-sekretariat 	<ul style="list-style-type: none"> • Strategi og Portefølje • Projekt og Systemforvaltning • Support Services • Infrastruktur Services • Informationssikkerhed 	<ul style="list-style-type: none"> • Administration og planlægning • Byggeri og drift • Bygningsservice 	<ul style="list-style-type: none"> • AAU Kompetenceudvikling • HR Servicecenter HSF • HR Servicecenter EST • HR Specialistcenter • International Staff Unit 	<ul style="list-style-type: none"> • Sekretariatsbetjening af rektorat, direktion, administrativ ledergruppe mv. • Mødeforberedelse af rektoratets medlemmer • Strategisekretariat • Strategisk analyse • Politisk rådgivning • Juridiske spørgsmål • Events 	<ul style="list-style-type: none"> • Strategikommunikation • Rådgivning af ledelsen vedr. kommunikation • Koordination af tværfakultære kommunikations-aktiviteter • Markedsføring • Presse • Web: aau.dk og intranet • Events 	<ul style="list-style-type: none"> • Nordjysk Elitesport • Sekretariat • Studentersamfundets Sekretariat • Strategi og kvalitet • Studieadministration • Studielegalitet • AAU studievejledning og AAU Karriere • Internationalt kontor og boligkontor • Optagelse og efteruddannelse • SU og studiesystemer 	<ul style="list-style-type: none"> • Controllerenhed • Master Data Management • Økonomistyringsenhed (Partner kollegium, Analyseteam, Planlægning og Proces) • Regnskab (Projekt-økonomi, Serviceteam, Bogholderi) • Indkøbsenheden (Udbud & Indkøbsteam, E-handelsteam) • ØA Support & Rejser (ØSS-team, BI team, Rejsekontor, kommunikation) 	<ul style="list-style-type: none"> • Campusledelse og administration • IT Service • Bygningsdrift og vedligehold • Virksomheds-samarbejde mv. • Studieservice • Kommunikation mm. • Overordnet drift og udvikling af AAU CPH • Ekstern repræsentation, events mv. 	<ul style="list-style-type: none"> • Campusledelse og administration (økonomi, HR mm.) • IT Service • Campus- og bygningsservice (teknik, drift, vedligehold, rengøring) • Studievejledning, IK og boligformidling • Studieseekretariat (studieservice, skemalægning, lokalebooking mm.) • Kommunikation mm.

AAU SHARED SERVICES

Søren Lind Christiansen
University Director

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Maj Rosenstand Deputy Director	Flemming Koch IT Director	Mogens Juul Møller Director of Campus Services	Henrik H. Søndergaard Deputy Director	Birgitte Guldborg Deputy Director		Lone Vestergaard Deputy Director	Deputy Director (Vacant)	Martin Vive Ivø Deputy Director	Anders S. Kristensen Esbjerg Campus Director
Aalborg University Library <ul style="list-style-type: none"> • Accessions Team • Administration Team • Service Team • Information Team • VBN Editorial Office (publications and ranking) • Electronic Resource Management (ERM) • Secretariat 	IT Services <ul style="list-style-type: none"> • Strategy and Portfolio • Project and Systems Management • Support Services • Infrastructure Services • Information Security 	Campus Services <ul style="list-style-type: none"> • Administration and Planning • Construction and Operations • Building Services 	HR <ul style="list-style-type: none"> • AAU Competence Development • HR Service Centre HSF • HR Service Centre EST • HR Specialist Centre • International Staff Unit 	Rector's Office <ul style="list-style-type: none"> • Administrative support to the Rector and Pro-rector, the Executive Management, the administrative management group, etc. • Meeting preparations for the Rector and Pro-rector • AAU Strategy Secretariat • Strategic analysis • Policy advice • Legal issues • Events 	Communication <ul style="list-style-type: none"> • Communication on the AAU Strategy • Communications consultancy to senior management • Coordination of cross-faculty communication activities • Marketing • Press and media • Web: aau.dk and intranet • Events 	Study Services <ul style="list-style-type: none"> • Elite Sports • Secretariat • Student Society Secretariat • Strategy and quality • Study administration • Legal resources • AAU Student Guidance and AAU Career • International Office and Accommodation Office • Admissions and Continuing Education • State education grant and student administration systems 	Finances <ul style="list-style-type: none"> • Controller unit • Master Data Management • Finance Management Unit (Partner Team, Analysis Team, Planning and Process) • Accounts (Project Finance, Service Team, Accounts Team) • Procurement Unit (Tenders & Procurement Unit, iProcurement Team) • Support & Travel (ØSS Team, BI Team, Travel Administration, Communication) 	AAU Shared Services CPH <ul style="list-style-type: none"> • Campus management and administration • IT Services • Construction and operations • Business partnerships • Study Services • Communication etc. • Overall operations and development of AAU CPH • External entertainment, events, etc. 	AAU Shared Services Esbjerg <ul style="list-style-type: none"> • Campus management and administration (finance, HR, etc.) • IT Services • Campus and building services (technical services, operations, maintenance, cleaning) • Student guidance, International Office and Accommodation Office • Study administration (student services, timetabling, room booking, etc.) • Communication etc.